



Transcona Hi Neighbour Festival Inc.

104 Regent Ave E PO Box 62022
Winnipeg, MB R2C 5G2

Vendor Information & Application

June 1-3, 2018

The Transcona Hi Neighbour Festival Inc. (THNFI) thanks you for your interest in participating as a vendor at the 2018 Transcona Hi Neighbour Festival. Enclosed you will find our general vendor information and application. Once we have received your application, it will be reviewed and a confirmation email will be sent to you. The Transcona Hi Neighbour Festival Inc. Board of Directors reserve the right to accept or deny any vendors as they see fit. THNFI does not offer any exclusivity to any vendors.

The Transcona Hi Neighbour Festival Inc. dates and hours for 2018 are as follows:

- **Set-up Time:** Friday, June 1 10:00 AM to 4:00 pm
- **Festival hours:** Friday, June 1 5:00 PM to 11:00 pm,
Saturday, June 2 9:00 AM to 11:00 pm
Sunday, June 3 10:30 AM to 6:00 pm
- **Tear down:** Sunday, June 3 Starting at 6:00 pm

*** NO VEHICLE TRAFFIC WILL BE ALLOWED ON THE FESTIVAL SITE DURING FESTIVAL HOURS***

The Transcona Hi Neighbour Festival Inc. offers placements for three types of vendors:

- **Food vendors** will pay a **\$300.00** vendor fee **for each 15x10 space required**. Food vendors are required to provide a copy of their food license.
- **Merchandise and Commercial business vendors** will pay a **\$150** vendor fee for each 10x10 space, and
- **Food and merchandise vendors** will have an additional charge for electricity.
- **Charitable or Community organizations** information only and **not** selling anything, there is no fee.

Electrical:

Each vendor is required to bring their own extension cords to reach the electrical plugs. Also, ramps or mats are required to cover the electrical cords across the walkway. **Please be aware that there are a limited number of electrical plugs. No Generators will be provided.**

There are no direct hook ups for water.

Vendor Fees must be paid with application. No Vendor will be allowed on site unless fees are paid in full.

Fee payments should be made to: *Transcona Hi Neighbour Festival Inc.*

Forward payment and application to: *Transcona Hi Neighbour Festival Inc.*
104 Regent Avenue East
PO Box 62022
Winnipeg MB R2C 5G2

If you have any questions, please call: (204)232-3987 and leave a message or Email: thnfi.festival@gmail.com

2018 Vendor Application

Transcona Hi Neighbour Festival Inc.

1. GENERAL INFORMATION

Name of Business, Organization or Individual:			
Contact Name(s):			
Address:			
City/Town:	Postal Code:	Email:	
Phone:		Cell:	
Type of Business:	Food Vendor: <input type="checkbox"/>	Merchandise Sales: <input type="checkbox"/>	Information Only: <input type="checkbox"/>
Space requirements:	Width:	ft.	Depth: ft.
Electrical requirements (please be specific): <i>All extension cords must be of a good and heavy quality, capable of carrying the amperage needed for the specific appliance. Each major appliance, cooler, grill, deep fat fryer, etc. will need to have its own circuit. You must bring your own extension cords to reach the electrical outlets. There will be no three-phase available.</i>			

2. VENDOR COSTS

	Total
Food Vendors Number: _____ @ \$300per 15x10 space = _____	_____
Other Vendors Number: _____ @ \$150 per space 10x10= _____	_____
Electrical Number: _____ @ \$50 per 15 amp plug = _____	_____
Grand Total	_____

3. LEGAL DISCLAIMER

Indemnity

As a vendor at the Transcona Hi Neighbour Festival Inc., you agree to defend, indemnify and hold THNFI harmless from any and all liabilities, costs and expenses, including attorneys' fees, related to your participation in this event.

You agree to not bring your vehicle on the festival site during specified hours of operation.

Insurance

Be advised that each vendor must have their own insurance. Please provide a copy to THNFI.

Signature: _____ **Date:** _____

For Office Use Only

Date received:		Person received:	
Payment received:		Payment Method:	Cheque <input type="checkbox"/> Cash <input type="checkbox"/>